



New to Nature Placement

Nature Reserves Assistant

CLOSING DATE: 17.00 on Wednesday 17 May 2023

Ulster Wildlife

McClelland House

10 Heron Road

Belfast

BT3 9LE

02890 454094

recruit@ulsterwildlife.org

www.ulsterwildlife.org



Ulster Wildlife is a recognised charity NIC101848



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ABOUT NEW TO NATURE

Thank you for your interest in this New to Nature placement.

New to Nature is an exciting programme of paid work placements in nature-focused roles. This is one of 70 roles that will be created across the UK to encourage new and diverse talent into the Natural Environment sector.

We're particularly interested in receiving applications from young people (aged 18-25) who are from ethnically diverse backgrounds, who are living with a disability or are from low-income households.

You'll get paid a good wage from a placement that helps the environment, learn loads of skills to boost your CV and get access to an Employment Coach to help you plan your future career. There'll also be opportunities to learn about potential careers in the natural environment, and (should you wish to) connect with the other young people working in New to Nature roles across the country.

This is a unique opportunity to try something new, and to take a first step on a career path where you can make a real difference. The natural environment needs you!

We hope you will join us on this exciting journey!



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ABOUT ULSTER WILDLIFE

We are Northern Ireland's largest LOCAL nature conservation charity, established in 1978. We're working to bring nature back on land and at sea, inspire people to take action for nature and climate, and play our part in ending the climate and ecological emergencies. We manage 19 nature reserves; save species at risk from sharks to hedgehogs; restore and connect habitats such as peatlands; influence government policy, and empower people to stand up for nature. We are one of 46 independent Wildlife Trusts, collectively working across the UK to bring nature back. We are driven and supported by almost 14,000 members.

Nature is in crisis and declining at rates unprecedented in human history. Ulster Wildlife has a plan to not only slow the loss of nature, but to actively reverse its decline.

Our Vision - A wilder future where people and nature are thriving together.

See – www.ulsterwildlife.org for more information about us and our important work.

Benefits of working with us:

- ✓ Flexi-time working
- ✓ Holiday Entitlement
- ✓ Pension
- ✓ Training and support provided
- ✓ Equal opportunities employer
- ✓ Varied work experience opportunities in practical conservation and community engagement activities



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RECRUITMENT PROCESS

APPLICATION

You can apply for this placement via the following link:

www.surveymonkey.co.uk/r/NTNPlacementApplication22

This is hosted by Groundwork UK who will monitor applications, before passing them to the relevant placement organisation, who will shortlist applicants for a selection process.

Please ensure that you carefully select the correct role from the drop-down list via the online form, to ensure your details are passed to the correct placement organisation. Applicants will receive an on-screen confirmation when your application has been successfully submitted.

If you have any questions about the application form, contact Groundwork UK at: newtonature@groundwork.org.uk

INTERVIEWS

Ulster Wildlife will contact you to let you know whether you have been shortlisted for interview.

We expect to conduct interviews either in person or by video call **the week beginning 5 June 2023**.

If you have any questions about the role or interview process please contact us at: recruit@ulsterwildlife.org or call 028 96935249.



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PLACEMENT DESCRIPTION

Placement title:	Nature Reserves Assistant
Organisation:	Ulster Wildlife
Contract type:	12 Months, Fixed term
Number of hours per week:	35 hours per week. Will consider part time role as a reasonable adjustment.
Working pattern:	Mostly Mon to Fri, 9am to 5pm with occasional weekend or evening work (time off in lieu given)
Hourly rate of pay	£10.90
Responsible to:	Nature Reserves Manager & Training Coordinator 10 Heron Road, Belfast, BT3 9LE (transport to the nature reserves will be provided from this location)
Location:	
Accessible by public transport:	Yes - bus stop close by – see Translink for details
Anticipated Start Date:	Monday 17 July 2023

ROLE DESCRIPTION

The trainee will be a member of our Nature Reserves team and will assist in the practical day-to-day management of our 19 nature reserves. This includes tasks like habitat management, hedge and grass cutting, path maintenance and invasive species removal. As well as practical nature conservation tasks and survey work, the trainee will also assist with public and community engagement events and activities at our nature reserves. They will receive on the job and course-based training opportunities in practical conservation tasks and the use of nature reserve management tools and machinery. They will be supervised by experienced core staff within our Nature Reserves team. Depending on their interests and career aspirations, trainees will have the option to spend some time with other staff teams within Ulster Wildlife. They will take part in full organisation staff development days and have the opportunity if they wish to join and play an active role within the Ulster Wildlife Youth Forum, thereby accessing many further developmental opportunities.



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PERSON SPECIFICATION

- ✓ A strong interest in nature and the environment
- ✓ A desire to work outdoors, in all weathers, carrying out a range of physical tasks
- ✓ A desire to work with people, supporting them to connect with nature
- ✓ Keen to learn about native wildlife and habitats
- ✓ Keen to develop practical skills useful to nature conservation
- ✓ Ability to work as part of team and follow instructions
- ✓ Basic computer skills
- ✓ Willingness to try new things and work to achieve results

SUPPORT AND TRAINING OPPORTUNITIES

This placement is part of a national programme - New to Nature - funded by the National Lottery Heritage Fund. This will include additional elements of training and personal development support provided by Groundwork UK and partners, as well as on the job training and support from Ulster Wildlife.

Each trainee will complete an in-depth induction programme with input from New to Nature partners, along with tailored advice and guidance from a Groundwork Employment Coach at key points during the placement. This may include identifying skills and training opportunities or help with your CV and job search skills.

Ulster Wildlife will also be providing support for participants, including: first aid, health & safety and risk assessments, brushcutters and strimmers, woodchipper, species monitoring and ID.

All New to Nature trainees will be invited to participate in a learning Network. This will create opportunities to take part in different talks, workshops and discussions focused on the environment sector, hosted by Groundwork and our partners.



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